

# GRANADA SANITARY DISTRICT

## OF SAN MATEO COUNTY

455 Avenue Alhambra, #6 ~ P.O. Box 335 ~ El Granada, California 94018  
Telephone: (650) 726-7093 ~ Facsimile: (650) 726-7099 ~ Email: gsd@netwiz.net

### AGENDA

### BOARD OF DIRECTORS MEETING

November 21, 2002, 7:30 p.m.

*The Board has the right to take action on any of the items listed on the Agenda. The Board reserves the right to change the order of the agenda items, to postpone agenda items to a later date, or to table items indefinitely.*

**CALL MEETING TO ORDER:** District Office, 455 Ave. Alhambra, El Granada

<b><u>ROLL CALL</u></b>	Directors:	President:	William Katke
		Vice President:	Leonard Woren
		Secretary:	Fran Pollard
		Treasurer:	Laura Stein
		Board Member:	Shawn McGraw
	Staff:	General Manager:	Chuck Duffy
		Administrator:	Gina Holmes
		Asst. Administrator:	Delia Comito
		Engineer:	Howard Hoffman
		Legal Counsel:	Jonathan Wittwer

### **PLEDGE OF ALLEGIANCE**

### **GENERAL PUBLIC PARTICIPATION**

Communications from the Public and members of the District Board and District staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

### **ACTION AGENDA**

1. Consideration of purchase of District Office Building at 504 Avenue Alhambra, El Granada  
**Recommendation:** To be made by Board of Directors
2. Consideration of District Reorganization into a Community Services District (CSD) with Parks and Recreation Powers  
**Recommendation:** Provide General Manager with direction regarding pursuing reorganization as a CSD
3. Consideration of General Manager Chuck Duffy's Contract Extension  
**Recommendation:** To be made by Board of Directors
4. Consideration of letter to be sent to Supervisor Rich Gordon requesting Director Woren to be appointed to the San Mateo County task force on Parks and Recreational Needs Assessment for the Mid-Coast Communities in Unincorporated San Mateo County  
**Recommendation:** To be made by Board of Directors

### **CONSENT AGENDA**

All matters listed under Consent Agenda, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of any of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate Action Agenda item.

5. Approval of special meeting minutes for October 9, 2002
6. Approval of special meeting minutes for October 17, 2002
7. Approval of meeting minutes for October 17, 2002
8. Approval of November 2002 warrants totaling \$245,394.52 (Ck # 3664 to #3713)
9. Approval of September 2002 Financial Statements
10. Approval of Bond Administration Fund distribution to Kennedy/Jenks in the amount of \$222.00 (Assessment District Expense)
11. Approve District Engineer's recommendation to accept Class 3 Mainline Extension to serve APN: 047-034-170, 152 West Point Avenue, Princeton (Permitee: Fred Herring)

### **DIRECTORS' COMMENTS AND COMMITTEE REPORTS**

12. Committee Reports:
  - Report on Sewer Authority Mid-Coastside meeting held on October 28, 2002: Directors Woren and McGraw
  - Report on other seminars, conferences, or committee meetings

### **INFORMATION CALENDAR**

13. General Manager's Report:
  - LCP Update
14. Administrator's Report:
  - Report for October/November 2002
15. Engineer's Report:
  - Report of Recent Engineering Activities for September 2002
16. Attorney's Report

### **FUTURE AGENDA ITEMS**

### **ADJOURN**

At the conclusion of the October 17, 2002 meeting:  
Last Ordinance adopted: No. 152  
Last Resolution adopted: No. 2002-020